



**Khatra Adibasi Mahavidyalaya**  
**NAAC Accredited B+ (2nd Cycle)**  
**P.O.- Khatra, Dist.- Bankura (8900057220)**  
**PIN - 722140**

e-mail : [kacollege@rediffmail.com](mailto:kacollege@rediffmail.com)

website : [www.khatraadibasimahavidyalaya.in](http://www.khatraadibasimahavidyalaya.in)

Ref. No. KAM/48/2017-18/712

Date : ...22-11-2017.....

From: Secretary / Teacher-in-charge

To

The Secretary

Higher Education Department ,

Govt. of West Bengal,

Bikash Bhavan

Salt Lake , Kolkata – 700 091

*Science & Technology and Biotechnology*

Sub.: Submission of utilization certificate for grant for purchase of Furniture, Books, Lab. Equipments etc ( Memo No. 1161 (SANC) / EH / P / CS / 10M- 58 / 2016 dated 25-03-2017)

Sir,

Please find enclosed herewith the utilization certificate and related accounts for the grant of Rs.2,00,000 (two lac) released to Khatra Adibasi Mahavidyalaya, Khatra, Bankura, as Grant-in-aid vide memo No 1161 (SANC) / EH / P / CS / 10M- 58 / 2016 dated 25-03-2017 to purchase of Furniture, Books and lab. Equipments etc.

All necessary documents are attached herewith.

Thanking you,

Yours faithfully,

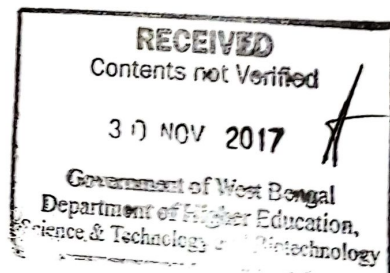
22.11.17.

Dr. Parthasarothi Hati

Teacher-in-Charge  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura

List of Enclosures :

1. Allotment letter
2. Audit Report
3. Annexure A



Annexure – A

Utilisation Certificate in respect of Grant-in-Aid

Ref. No.- 1161(SANC.)/EH/P/CS/10M-58/2016

Dt. 25.03. 2017

1. Name of the Institution: Khatra Adibasi Mahavidyalaya
2. Sanctioning Authority: Higher Education Department, Govt. of West Bengal
3. Sanctioning Order & Date: 1161(SANC.)/EH/P/CS/10M-58/2016 Dt. 25.03. 2017
4. Amount Sanction: Rs. 200000/- (Two lakh only)
5. Drawing & Disbursing Officer: Secretary, Khatra Adibasi Mahavidyalaya
6. Treasury/ P A O  
(from where the bill was drawn): Khatra Treasury (Khatra, Bankura)
7. Bill No. & Date:
8. Token No. allotted: 11595 Dt. 29.03.2017  
by Treasury & Date:
9. Amount Drawn: Rs. 200000/- (Two lakh)
10. Unspent balance of previous year, if any: NIL
11. Amount utilised: Rs. 200000/- (Two lakh)
12. Unspent balance, if any, in current year: Not Applicable
13. Purpose of the utilization: Purchase of Furniture, Books, Lab Equipments etc.

Certificate

Certified that I have satisfied myself that the conditions on which the Grant in Aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

Kinds of checks exercised

1. Cash book
2. Vouchers
3. Audit Report

  
Teacher-in-charge 22.11.17.

Signature of Sanctioning Authority.

Khatra Adibasi Mahavidyalaya

Designation.....

**Teacher-in-Charge**  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura

Office Seal.....



**KHATRA ADIBASI MAHAVIDYALAYA**  
P.O.- KHATRA, DIST- BANKURA-722140.

**UTILISATION CERTIFICATE**  
( ( GRANT FOR PURCHASE OF FURNITURE, BOOKS, LAB EQUIPMENTS,ETC. ) )

Sanction Order No. and Date      Sanction Order for Grant -in-Aid , Memo No. 1161(SANC.)/  
EH/P/CS /10M-58/2016. Dated 25.03.2017.

It is Certified that the total expenditure incurred by the college is Rs.2,00,000 /- (Rupees Two Lack only) against the amount allocated by the The Government of West Bengal, Higher Edu. Dept. Budget Branch, Bikash Bhaban, Saltlake,Kolkata, of Rs. 2,00,000 /- for PURCHASE OF FURNITURE, BOOKS, LAB EQUIPMENTS,ETC. to Khatra Adibasi Mahavidyalaya Khatra, Bankura, vide its letter Nos. mentioned above, has been utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions as laid down by the Department.

Signature with Seal  
Principal/ TIC

Place : Bankura

Date 21<sup>st</sup> Nov. 2017.



For A.K GUIN & CO.  
Chartered Accountants

CA A. K GUIN  
(M.No-065903)

Teacher-in-Charge  
Khatra Adibasi Mahavidyalaya  
Khatra :: Bankura  
23.11.17.